

TRANSFER OF EQUITY

IT WOULD HELP IF YOU WOULD COMPLETE AS MUCH OF THIS FORM AS POSSIBLE BEFORE STARTING YOUR TRANSACTION:

1. Personal Details

(a) Full names of Current Registered Owner(s):

(b) Marital status: Single Married Divorced Separated Widowed

(c) Address(es) (for correspondence)

(d) Full names of persons other than Registered Owner(s) who have an interest in the property (this might be other adult occupiers or anyone who contributed to the original purchase who is not named on the deeds but who is entitled to repayment of monies on a transfer or sale of the property)

(e) The age and date of birth of any children mentioned in (d)

(f) Home telephone number

(g) Work telephone number (if appropriate)

(h) Mobile telephone number (if applicable)

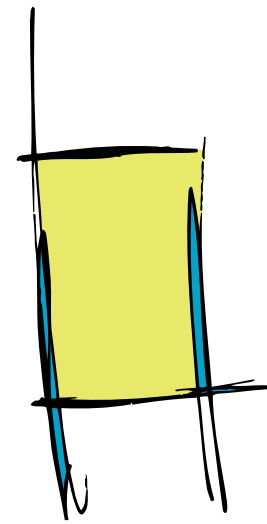
2. Property Details

(a) Address

(b) Is it Freehold or Leasehold? Freehold Leasehold

(c) Its approximate age (if known)

(d) If your property is Leasehold please give details of the Landlord and Management Company or Residents Association (if applicable) (include the name/address of the Secretary and/or Treasurer)



**Woodford
Stauffer**
Solicitors

3. Financial Details

(a) Approximate amount outstanding on current mortgage £ _____

(b) Current Lender (if there is more than one loan secured on the property please provide full details of all such loans)

Address and Telephone:

Account No.

(c) Amount of new mortgage £ _____

Name of new Lender:

Address and Telephone:

(d) Is any money being paid to any person in respect of his or her interest in the property?

(e) Will you be re-assigning any life policies or other policies to the new Lender? If so, please provide full details:

(f) What is your current monthly Mortgage repayment date?

(g) Shall we apply to your Lender(s) for your Deeds:

NOTE: We cannot prepare any paperwork until your Lender(s) have sent us your deeds; some Lenders take time to respond but most Lenders will add an administration charge (£75 approx) to your mortgage debt when they send out the deeds.

Yes Not yet

Finally, I will require a copy of your latest Water Services Bill to confirm mains drainage, as the Local Council no longer provide answers to drainage enquiries. Could you please supply us with a copy of the same when returning this Form, together also with copies of your latest Electricity, Gas and Council Tax Demands.

4. Acceptance of Terms & Conditions

Can you please delete as appropriate and sign the following for our records.

I/We have read through the contents of your letter setting out your estimate of costs and are happy to instruct Woodford Stauffer to act on my/our behalf on the Terms and Conditions contained in that letter

Signed by:

.....
.....

Dated:

.....

Using a solicitor? New government regulations mean you must prove who you are.

Why?

The UK is a major international financial and legal centre, with a high reputation for honesty and integrity. Unfortunately that is why financial and professional businesses, like banks and solicitors' firms, are attractive to money launderers – criminals sometimes try and hide stolen money by turning it into legitimate income.

The government has introduced measures:

- To make it more difficult for criminals to make and keep money from their crimes.
- To confiscate proceeds of crime.

For this reason there are compulsory checks which solicitors have to make of their clients.

Being asked for identification does not mean you are under suspicion. The new identification requirements apply to all clients when they are asking their solicitors to conduct certain types of cases.

How this affects you

Banks and building societies have had to check the identity of customers for some time. Now solicitors have to. This means you will have to show your solicitor, or somebody acting on their behalf, some personal documentation that can include:

- Current signed passport
- Photo-card driving license
- Benefit book

and a recent gas, electricity or other household bill.

If you don't have these documents, you will have to ask your solicitor to advise you on how best to prove who you are.